**FSA ID CREATION WORKSHEET**

Federal Student Aid is requiring a new username / password combination for your FAFSA.

To create your FSA ID, visit <https://fsaid.ed.gov/npas/index.htm>

In order to speed up your appointment please be ready to respond to the following questions:

Your username must be from 6 to 30 characters long. You can use any combination of numbers and / or uppercase and lowercase letters. Choose a username that you can remember but that would be hard for others to guess. Avoid using personal identifiers (for example, first name, last name, or date of birth).

**Step 1 - My username: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ My email address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 ***Do not use your k12 email address!***

Your password must be between 8 and 30 characters long. You can use any combination of the following as long as it contains at least three of the four criteria:

* Numbers
* uppercase letters
* lowercase letters
* non-alpha numeric special characters ! @ # $ & \* ( ) [ ] \_ - . ?

*Your password is case-sensitive. For example, the password "Student2!" is different than the password "sTuDeNt2!."*

Choose a password that you can remember but that would be hard for others to guess. Avoid using personal identifiers (for example, first name, last name, or date of birth) and simple passwords such as "12345678" or "aaaaaaaa."

**Step 2 - My password:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1st Security Question: (choose one of the following) 2nd Security Question: (choose one of the following)

* What is the name of your youngest sibling?
* What is the name of your elementary school?
* What city were you born in?
* Who was your first boss?
* What was the name of your first pet?
* What was your high school’s mascot?
* What is the name of the hospital you were born in?
* What color was your first car?
* What is your mother’s maiden name?
* What was the name of your elementary school?
* What is the name of your youngest sibling?
* What city were you born in?
* Who was your first boss?
* What was the name of your first pet?
* What was your high school’s mascot?
* What is the name of the hospital you were born in?
* What color was your first car?
* What is your mother’s maiden name?

Answer to 1st Security Question: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Answer to 2nd Security Question: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3rd Security Question: (create your own) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Answer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4th Security Question: (create your own) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Answer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5th Security Question: Choose an important date that you will remember (mm/dd/yyyy): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Passwords are susceptible to expire every 18 months.)**